

ORONOCO TOWN BOARD
REORGANIZATION MEETING AGENDA
May 8, 2023, 5:00
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This meeting will begin 30 minutes before the regularly scheduled monthly town board meeting. If necessary, it will be continued until after the town board meeting adjourns.

1. Pledge of Allegiance
2. Call the Meeting to Order
3. Supervisors select board chair and vice-chair
4. Designate board members to fill duties / positions created by the town board
 - a. Roads & Bridges (currently Ken Mergen)
 - b. OTPAC (currently Tammy Matzke)
 - c. Pine Island Fire District Representative (currently Kim Stanton, Tammy Matzke)
 - d. Pine Island Community Planning Team – a supervisor will attend as able
 - e. Trained Supervisors for Board of Appeal & Equalization (Ken Mergen, expires 7-1-2023, Tammy Matzke, expires 7-1-24)
 - f. Olmsted County Assoc of Townships
 - g. Special Assessment Inquiries – currently Kim Stanton
 - h. Website management – currently Kim Stanton
 - i. Weeds – currently Tammy Matzke
 - j. Utilities Inquiries – currently Tammy Matzke
 - k. ARPA – Kim Stanton
 - l. Liaison to City of Oronoco –
 - m. Liaison to Gopher Septic (KP and CB) -
5. Adopt Board and OTPAC regular meeting schedule and weather cancellation policy.
 - Board: Second Monday monthly, 5:30pm.
 - cancellations: the new meeting date will be posted;
 - all meetings at Oronoco City Hall unless otherwise stated
 - OTPAC: currently third Monday as needed, 6:00pm;
 - all meetings at Oronoco City Hall
7. Oronoco Food Shelf donation for 2023 (currently \$500/quarter)

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8. Designate official newspaper for legal notices (currently Post Bulletin)
9. Designate bank as township depository (currently Frandsen Bank & Trust)
10. Designate posting locations (currently Oronoco City Hall, Oronoco Post Office, website: oronocotownship-mn.gov)
11. Affirm / Revise Town Board Compensation Resolution (Resolution 10217B, separate document)
12. Affirm / Revise per meeting payment for appointed OTPAC members (currently \$70 per meeting attended)
13. Affirm / Revise payment for the annual meeting moderator (currently \$70) and election judges/ballot board (currently \$25/hr)
14. Affirm / Revise fee policy for copies, NSF checks, citizen required special meetings, etc (separate document)
15. Verify board members' contact information to post
16. Affirm / Revise not observing Columbus Day, second Monday in October as a holiday
17. Deputy Clerk is Jody Schroeder; Deputy Treasurer is Robert Figy, New Haven Township
17. Other reorg topics
 - Organization of meetings
 - Recognize routine bank transfers
 - MN Retirement (monthly)
 - Safe deposit box rental (1x year)
 - MN withholding (1x year)
 - Meetings are not recorded
17. Adjourn