

ORONOCO TOWN BOARD
Monthly Meeting Minutes
December 12, 2022

The monthly Oronoco Town Board meeting was called to order on December 12, 2022 at 5:30 pm by Chair Ken Mergen. Present: Supervisors Ken Mergen and Tammy Matzke; Clerk Lucy Shonyo and Treasurer Kim Stanton.

The **Pledge of Allegiance** was recited.

The **agenda** was accepted as presented.

Joel Johanningmeier – Supervisor Mergen moved to appoint Joel Johanningmeier to the Oronoco Town Board, to be on the March 2023 ballot for a two-year term completing the term vacated by Charlie Lacy. Supervisor Matzke second, motion carried 2-0. Clerk Shonyo administered the Oath of Office.

Sergeant Chambers, Olmsted County Sheriff Dept, was present to inform the board of citizen concerns of “suspicious behavior”, people present on abandoned property off 44th Ave NW. There is no evidence of criminal activity. The property owner has not responded to the Sheriff Dept inquiries. Sergeant Chambers noted continuing thefts of catalytic converters. There is a program through the State of Minnesota whereby a serial number is etched on a catalytic converter. The removal of this number is evidence of theft. Regarding people dumping items on township roadways: Get a picture of the license plate and a photo of the person discarding items. Cameras deter dumping but signs do not.

OR2022-003MB, Beth Hodgman on behalf of Gladys Rucker [This information is from the Olmsted County Planning Dept staff but is not the entire report.]

Beth Hodgman was present.

Request: The request is to split 2.00 acres from part of the SE ¼ of the NE ¼ of Section 29 to join with the adjacent property owner to the south.

Location: The property is located in the SE ¼, of the NE ¼ in Section 29, Oronoco Township. It is adjacent (east) of Highway 52 and lies West of Minnesota Ave and the Oronoco Wastewater Treatment Plant.

Zoning: A-2 Agricultural Protection District

Background: Ms. Hodgman is representing Gladys Rucker. The request is to gift 2 acres to Steven Rucker.

The 2 acres has accessory buildings located on it. Mr. Rucker owns the two parcels south of the proposed 2 acre parcel. The proposed 2 acres is on land with an 85 Crop Equivalency Rating (CER) so it does not qualify as a non-farm parcel. The land must be combine with the property to the south. Furthermore, Mr. Rucker’s existing parcel are less than the 2 acre minimum lot size, so all 3 parcels should be combined into 1 legal tax parcel upon recording of the property.

OR2022-003MB, continued

The remnant 34.13 acre parcel will be a buildable non-farm parcel. Mr. Rucker's dwelling is located in the NE ¼ of the SE ¼ so the SE ¼ of the NE ¼ is available for a non-farm dwelling. The site meets the requirements for Non-farm Lots.

Staff Recommendation: Planning Staff recommends approval of the metes and bounds split 2.00 acres from part of the SE ¼ of the NE ¼ of Section 29 with the condition that all three of Mr. Rucker's parcels be combined when obtaining the new parcel.

Supervisor Mergen moved to approve OR2022-003MB inclusive of conditions. Supervisor Matzke second, motion carried 3-0.

OR2022-004MB, Ryan Properties [This information is from the Olmsted County Planning Dept staff but is not the entire report.]

Request: The request is to split two lots within the Agricultural/Resource Commercial-Aggregate Extraction and Reuse A/RC-AER Zoning District.

Location: The property is located in the NW ¼, of the NW ¼ in Section 33, Oronoco Township. It is adjacent (east) of 3760 85 St NW. The property is south of the Oronoco Estates.

Zoning: A/RC-AER- Agricultural/Resource Commercial-Aggregate Extraction and Reuse

Background: Mr. Ryan is planning on selling the north 5 acre parcel to Watson Recycling. The property will be able to be combined with Watson Recycling upon the recording of the property. Ryan Properties has also applied for a Zoning District Amendment to change the zoning of the property from A/RC-AER to HC-Highway Commercial. The proposed lot size meets the minimum lot size requirement for the current zoning district. Any uses not permitted by Section 5. (A-1 Agricultural Protection District) require a conditional use permit.

The applicant is requesting to split the existing 10 acre parcel into two 5 acre parcels.

Staff Recommendation: Planning Staff recommends approval of the metes and bounds to create two 5 acres parcels from the existing 10 acre parcel in the NW ¼ of the NW ¼ of Section 33, T108N R14W.

Supervisor Mergen moved to approve OR2022-004MB. Supervisor Matzke second, motion carried 3-0.

Road Report

Minnesota Ave South- Supervisor Matzke has pictures.

Cedar Beach accident – Scott Schumacher has been contacted by the claim adjustor.

Driveway 102nd St – The approach of David Krueger's driveway was repaired due to damage from a summer rain event. The approach was widened, and he now has a ditch which wasn't there before. He wants the culvert out farther than it is. The board determined that any changes made would be at the owner's expense. The board will look at it on the spring road tour.

Road Report, continued

Scott Schumacher encouraged the board to do chip sealing on the “newer” subdivisions; look at River Hills. Also, the “big hill” 125th and 127, (Haglund’s) needs work. Maybe the county and township could collaborate on repairs. 11th Ave NW by All-Craft needs to be widened.

Administrative Business

Minutes Approval

Supervisor Matzke moved to approve the November 14, 2022 town board meeting minutes. Supervisor Johanningmeier second, motion carried 3-0.

Treasurer’s Report – Treasurer Stanton

The YTD Statement of Receipts, Disbursements and Balances as of December 1, 2022 shows: receipts \$1,102,136.70; disbursements \$693,579.65 with an ending balance of \$1,683,887.36.

Treasurer Stanton noted that the clerk’s CTAS, the treasurer’s CTAS and the bank balances match. Fall tax receipts were received earlier than usual. There was discussion about township savings / investments. Treasurer Stanton will contact Frandsen Bank and other institutions about opportunities.

ARPA expenditures were redistributed in CTAS. Next month’s Schedule 1 will show that our ARPA funds are gone, (fund 240), and overspent by about \$3,000. Expenditures over the \$3,000 were moved to 201 Road and Bridge. This will give a realistic picture of available road funds. Only Schumacher’s, Arborist and Roberson invoices were paid from fund 240. Going forward, all road invoices will be paid from 201, Road and Bridge.

Supervisor Mergen moved to approve the treasurer’s report. Supervisor Matzke second, motion carried 3-0.

Approval to Pay Bills

November net payroll (paid in December) was \$2,265.27. Claims totaled \$47,606.72.

Supervisor Mergen moved to approve payment of claims and payroll. Supervisor Johanningmeier second, motion carried 3-0.

OTPAC – Supervisor Matzke noted that OTPAC looked at township streets, and learned about “OSM” – Official Street Maps that are MNDOT approved.

The “potential suburban area” has been renamed “resource protection” in Olmsted County. Cascade Park and Ride – Supervisor Mergen attended the last meeting which was continued to December 20. Supervisor Matzke will attend.

Supervisor Matzke moved to re-appoint Rich Albrecht to a 3-year term on OTPAC. Supervisor Mergen second, motion carried 3-0.

Oronoco Auto Parts – Supervisor Matzke noted sub-surface core sampling was done this week. Supervisor Matzke called Jason Hawksford at MPCA about where the sampling was being done.
Above ground cleanup is complete.

MATIT Insurance - Clerk Shonyo will contact MATIT about increasing coverage to \$3,000 for clerk and treasurer computers and the portable printer. There were also questions about “errors and omissions” and “crime detail” which Clerk Shonyo will ask about. **Supervisor Matzke moved to authorize Clerk Shonyo to pay their invoice up to \$2,500 if timing requires. Supervisor Johanningmeier second, motion carried 3-0.**

Resolution 2022-11 – Designating Polling Place for 2023
Supervisor Matzke moved to approve Resolution 2022-11. Supervisor Johanningmeier second, motion carried 3-0.

The board reviewed post-COVID open meeting statutes distributed by MAT.

Supervisor Matzke moved to adjourn at 8:05pm. Supervisor Johanningmeier second, motion carried 3-0.

Respectfully Submitted,

Lucy Shonyo, Clerk

Ken Mergen, Chair