

MINUTES
MONTHLY ORONOCO TOWN BOARD MEETING
May 4, 2020 5:30 PM

This was a teleconference meeting in response to the Peacetime Emergency Declaration issued by Gov Walz to prevent the transmission of COVID-19. The Board adopted Resolution 2020-05, Resolution Establishing the Ability to Conduct Open Meetings by Telephone at the April 6, 2020 meeting.

The monthly Oronoco Town Board Meeting was called to order on May 4, 2020 by Chair Charlie Lacy. Present: Supervisors Charlie Lacy, Ken Mergen and Tammy Matzke, Treasurer Kim Stanton and Clerk Lucy Shonyo.

The **agenda** was changed to place Quotes as item 9.

Agenda Topics

OR2020-005MB, applicant Kenneth Moorehead (information from Olmsted County Planning Staff Report)

The request is a Metes & Bounds subdivision to allow the applicant to split 10 acres around his existing dwelling and leave a 100 acres farm parcel. The property is zoned A-2, Agricultural Protection District. The lot is currently 110 acres which is a farm parcel. The request to divide the dwelling from the 110 acres leaving a 100 acre farm parcel remnant.

This request meets provisions of Oronoco Township Zoning Ordinance Section 5.04, Subdivision D, Standards for farm parcels:

- A habitable farm dwelling existed on the farm before April 16, 1983.
- The farmstead dwelling is located within the farmstead boundary.
- The farmstead parcel is 10 acres, meeting the 5 acre minimum requirement.
- There is approximately 5 acres of prime farmland on the site, meeting the requirement.

Ken Mergen made a motion to approve OR2020-005MB based on the report and recommendation of Olmsted CO Planning Staff. Tammy Matzke second, motion carried 3 – 0. [Lacy – aye, Mergen – aye, Matzke – aye]. A township action form was completed indicating approval.

Ryans Bay Road Update - The process of getting an appraisal for the downed trees on the Sawinski/Hornseth property continues. Charlie Lacy will contact town attorney Bob Ruppe about scheduling a public hearing as required by Minnesota Statute 164.07. Charlie Lacy has talked with Zumbro Township about the delayed construction. It will be a summer/fall project instead of spring/summer.

Road Report – Ken Mergen

Road grading and sweeping are in progress. There is an area in Blakely court where the black top is chewed up and damaged by blading. The lawn was damaged about 15' within the ROW. Ken Mergen will contact Bargaen about repairs.

Road Report – Ken Mergen, continued

Reports are that road repair costs are down now, probably due to low oil prices so repair work should begin soon to take advantage of this. The road tour will help prioritize work. Ken Mergen will talk with Bargaen and Scott Schumacher. Date options for the road tour were discussed, shooting for the end of May. Lucy Shonyo will contact Mike Zillgitt.

Parking Ordinance Update – Charlie Lacy

Charlie Lacy has talked with town attorney Bob Ruppe about a township wide, year around parking ordinance.

Golf Carts – Ken Mergen

A citizen asked about the use of golf carts on township roads. Ken Mergen talked with the Sheriff's Dept and learned it is not legal without an ordinance allowing it. There was discussion about the pros and cons of an ordinance. The board agreed to take no action to allow or prohibit.

Utility Permitting – Tammy Matzke

Previous discussions involved permitting broadband work in ROWs. The board discussed whether the township should have a formal permit process and who would administer it. Tammy Matzke noted that companies working in ROWs are liable and that they are responsible entities. Tammy Matzke agreed to develop a simple form companies will complete prior to starting a project that tells the township what company is working where, what they are doing, and expected completion date. There will be no fees or bond collected. Supervisors agreed to share inspection of the work area after work is completed to insure there is no road or other damage and restoration is complete.

Cedar Beach Septic – Charlie Lacy

One of the cells of the Cedar Beach Community Septic System needs repair. This is being addressed by Gopher Septic, Wenck Engineering and Chad Knutson from Olmsted CO. At this point the board has no timeline or cost estimates, nor does it know who will be responsible for repair costs.

Rodent Ordinance -

Lucy Shonyo was asked by the county environmental health dept if the township had a rodent/rat ordinance that addresses "rodent complaints or potential rodent infestations." A complaint from a township resident has been filed with the county. Oronoco Township does not have such an ordinance.

Quotes -

The quote from Quality Propane was discussed. The quote is for approx. 85,000 gals of 30% magnesium chloride at a .3 rate at \$0.87/gallon. Charlie Lacy made a motion to accept this quote from Quality Propane. Ken Mergen second, motion carried 3 – 0. [Lacy – aye, Mergen – aye, Matzke – aye]. Quotes for road rock and arborist services were deferred to June.

Administrative Business

Minutes Approval –

Tammy Matzke made a motion to approve the **April 6, 2020 monthly meeting minutes**. Ken Mergen second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

Charlie Lacy made a motion to approve the **April 6, 2020 reorg meeting minutes**. Tammy Matzke second. Motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

Charlie Lacy made a motion to approve the **April 20, 2020 LBAE (Local Board of Appeal & Equalization) meeting minutes**. Ken Mergen second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

Treasurer’s Report – Kim Stanton

The YTD Statement of Receipts, Disbursements and Balances as of April 30, 2020 shows: Receipts \$51,883.37 and Disbursements \$233,774.78 with an ending balance of \$417,076.89. April net payroll (paid in May) totaled \$1,973.93, bills totaled \$29,483.93.

The schedule1 is off by \$7.00 due to a bank fee. Lucy Shonyo will issue a claim for that expenditure next month. Kim Stanton advises the board to keep the CD due in August, unless the cash is needed to cover tax receipt shortfall. Ken Mergen made a motion to approve the treasurer’s report as presented. Tammy Matzke second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

Approval to Pay Bills –

Claims totaling \$29,483.93 and net payroll totaling \$1,973.93 were presented for payment. Ken Mergen made a motion to approve claims and payroll payments. Tammy Matzke second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

OTPAC Report – Charlie Lacy – There was no meeting in April but will be one in May.

Light at 5th St and CR12 (White Bridge Rd) - Charlie Lacy has talked with Ryland Eichhorst indicating the county is not interested in installing this light (one that goes on at night, not a stop light).

Gopher Bounty -The Gopher Bounty Resolution passed at the April 6 Reorg meeting will expire 12/31/2020 and will have to be renewed in 2021 if the board decides to do so.

Ken Mergen made a motion to adjourn at 7:30pm. Charlie Lacy second, motion carried 3-0. [Lacy – aye, Mergen – aye, Matzke – aye].

Respectfully Submitted,

Lucy Shonyo, Clerk

Charlie Lacy, Chair

DRAFT