

MINUTES
SPECIAL MEETING – REORGANIZATION
ORONOCO TOWN BOARD MEETING
APRIL 23, 2018 7PM

The Pledge of Allegiance was recited.

The Oronoco Town Board Special Reorganization Meeting was called to order on April 23, 2018 by Chair Neil Stolp. Supervisors Charlie Lacy and Ken Mergen were present as well as Treasurer Kim Stanton and Clerk Lucy Shonyo.

The order of agenda was accepted as presented.

The Board agreed on these assignments for Supervisors:

- Roads & Bridges – Neil Stolp
- OPAC – Charlie Lacy
- Pine Island Fire District Representative – Charlie Lacy; Kim Stanton is PIFD's Treasurer
- Fire Permits – Neil Stolp
- Pine Island Community Planning Team – Charlie Lacy
- Trained Board of Appeal Representative – Neil Stolp is certified through 2019; Ken Mergen and Charlie Lacy agreed to receive the training.
- Olmsted County Association of Townships – Ken Mergen, Lucy Shonyo

The Board agreed to maintain their current meeting schedule: All regular monthly Town Board meetings are on the first Monday of each month at 7pm. When a holiday falls on the first Monday, the meeting will be held on the Tuesday following the first Monday. All meetings are held at the Oronoco Community Center, 115 NW 2nd St.

OPAC: All regular meetings are on the third Monday of each month at 7pm. When a holiday falls on the third Monday, the meeting will be held on the second Monday. All meetings are held at the Oronoco Community Center, 115 NW 2nd St.

Meetings cancelled due to **weather** will be rescheduled as they occur.

The Board discussed and agreed to **reorganize monthly meetings** to place agenda items citizens attend to hear or participate in first, followed by administrative items. The Board also discussed and agreed to implement **procedural standards for citizen participation** in meetings. These will include a) using the podium and microphone, b) keeping comments to 3-5 minutes in length, c) appointing a spokesperson when with a group sharing the same concern.

The **Board of Appeals** discussion occurred in the Board assignments discussion.

A motion was made by Neil Stolp to affirm the decision made by citizens at the Annual Meeting on March 13, 2018, to donate \$2,500.00 to the **Oronoco Cemetery**. Charlie Lacy seconded, motion carried 3 – 0.

The Board agreed the Post Bulletin will remain the **Township's official newspaper** for legal notices.

The Board agreed that the **official Township posting locations** are the Oronoco Community Center lobby, 115 NW 2nd St, open during their business hours; the lobby of the Oronoco Post Office, open 24/7; the Township website <http://www.oronocotownship-mn.gov/>, available 24/7.

The Board agreed to maintain Resolution 10217B, adopted Oct. 2, 2017, **Resolution Establishing a Policy for the Compensation and Reimbursement of Town Officers**. In short, all board members receive \$150 per monthly meeting attended and \$20/hour for other meetings attended and work on behalf of the Township. Supervisors receive a \$300/month stipend, the Treasurer \$350, Clerk \$400.

Ken Mergen made a motion to increase the per meeting attended payment for appointed **OPAC members** from \$45 to \$60. Charlie Lacy seconded, motion carried 3 – 0.

Ken Mergen made a motion to increase payment to the **Annual Meeting moderator** from \$45 to \$60. Charlie Lacy seconded, motion carried 3 – 0.

Ken Mergen made a motion to increase pay to **election judges** for training hours, time spend conducting elections and other election related activities from \$15/hour to \$20/hour. Charlie Lacy seconded, motion carried 3 – 0.

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The Board agreed to implement a **fee schedule** for copies (over 10) and Clerk time related to records, returned or re-issuing checks, and a fee if a citizen requires a Special Meeting because they missed the regularly scheduled monthly Board meeting. Clerk Lucy Shonyo will compile the details. The Oronoco Township Fee Policy will be posted on the website.

The Board agreed to sign a resolution continuing payment for **gophers and moles**. This resolution will be compiled and signed at the May meeting. It will be posted on the website. The bounty remains the same: \$1.50 per pocket gopher, .75 per striped gopher, .75 per mole.

Charlie Lacy made a motion to adjourn at 9:30pm. Ken Mergen seconded, motion carried 3 – 0.

Respectfully Submitted,

Lucy Shonyo, Clerk