ORONOCO TOWN BOARD

REORGANIZATION MEETING AGENDA

April 8, 2024, 7:00pm

This meeting will begin at 7pm. If necessary, the town board meeting with continue after the reorg meeting adjourns.

1. Pledge of Allegiance

2. Call the Meeting to Order

3. Supervisors select board chair and vice-chair

4. Designate board members to fill duties / positions created by the town board

* + 1. Roads & Bridges (currently Ken Mergen)
		2. OTPAC (currently Tammy Matzke)
		3. Pine Island Fire District Representative (currently Tammy Matzke)
		4. Pine Island Community Planning Team – Joel Johanningmeier
		5. Trained Supervisors for Board of Appeal & Equalization (Ken Mergen, expires 7-1-2027, Tammy Matzke, expires 7-1-24)
		6. Olmsted County Assoc of Townships
		7. Special Assessment Inquiries – currently Brandi Lind
		8. Website management – currently Brandi Lind
		9. Weeds – currently Tammy Matzke
		10. Utilities Inquiries – currently Tammy Matzke
		11. ARPA – Brandi Lind
		12. Liaison to City of Oronoco – currently Joel Johanningmeier
		13. Liaison to Gopher Septic (KP and CB) – currently Ken Mergen

5. Adopt Board and OTPAC regular meeting schedule and weather cancellation policy.

Board: Second Monday monthly, 5:30pm.

* cancellations: the new meeting date will be posted;
* all meetings at Oronoco City Hall unless otherwise stated

OTPAC: currently third Monday as needed, 6:00pm;

* all meetings at Oronoco City Hall

7. Oronoco Food Shelf donation for 2024 (currently $500/quarter)

8. Designate official newspaper for legal notices (currently Post Bulletin)

9. Designate bank as township depository (currently Frandsen Bank & Trust)

10. Designate posting locations (currently Oronoco City Hall, website: oronocotownship-mn.gov)

11. Affirm / Revise Town Board Compensation Resolution (Resolution 2024-04, separate document)

12. Affirm / Revise per meeting payment for appointed OTPAC members (currently $75 per meeting attended)

13. Affirm / Revise payment for the annual meeting moderator (currently $70) and election judges/ballot board (currently $25/hr)

14. Affirm / Revise fee policy for copies, NSF checks, citizen required special meetings, etc (separate document)

15. Verify board members contact information to post

16. Affirm / Revise not observing Columbus Day, second Monday in October as a holiday

17. Deputy Clerk is Lucy Shonyo, there is currently no deputy treasurer

17. Other reorg topics

* Organization of meetings
* Recognize routine bank transfers
	+ MN Retirement (monthly)
	+ Safe deposit box rental (yearly)
	+ US Treasury-Federal withholding (monthly)
	+ MN withholding (yearly)
	+ Go Daddy
	+ Google
* Meetings are not recorded

17. Adjourn