

**RESOLUTION AUTHORIZING CONTRACT  
WITH INTERESTED OFFICER UNDER  
Minn. Stat. § 471.88, subd. 5**

**WHEREAS**, Town Board of \_\_\_\_\_ Township, \_\_\_\_\_ County, Minnesota is seeking the performance or acquisition of the following service or goods:  
[describe the service or goods to be provided by the officer]

**WHEREAS**, \_\_\_\_\_ is an officer of said Township and will be financially interested in the contract for the following described reason:

[select one of the following descriptions and modify it as needed to fit the particular circumstances]

- He or she is an (employee/owner) of (business name) which is the provider of the service or goods.
- He or she is directly providing the service or goods to the Township as an independent contractor.
- He or she is directly providing the service as an employee of the Township.

**NOW, THEREFORE, BE IT RESOLVED** the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds the contract price of \$\_\_\_\_\_ is as low as, or lower than, the price at which the services or goods it could obtain elsewhere at this time; and

**BE IT FURTHER RESOLVED**, that the Town Board, pursuant to Minn. Stat. §§ 365.37; 471.88, subd. 5; and 471.89, does hereby authorize a contract with \_\_\_\_\_ for a price of \$\_\_\_\_\_; payment to occur on the contract as agreed and upon the filing of a proper affidavit by the interested officer.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

BY THE TOWN BOARD

\_\_\_\_\_  
Chairperson (or another supervisor if the chair is contracting)

Attest: \_\_\_\_\_  
Town Clerk