



Quotation for Service

Today's Date January 5, 2016

Prepared By: Angel Jepsen, Web Solutions Specialist

Upon acceptance of the Quotation for Service, please follow the instructions at the bottom of Page 3.

Name of Client: Oronoco Township, MN

Today's Population: 2,239

Mail Address: ~~7025 Highway 63 N~~ 12335 25th Ave NW

City, State, Zip: Rochester, MN 55906 Oronoco, MN 55960

Main Phone: (507) ~~696-7188~~ 367-4787

Main Fax: (507) 288-3224

Site Admin: ~~Mark Thein~~ Kim Stanton

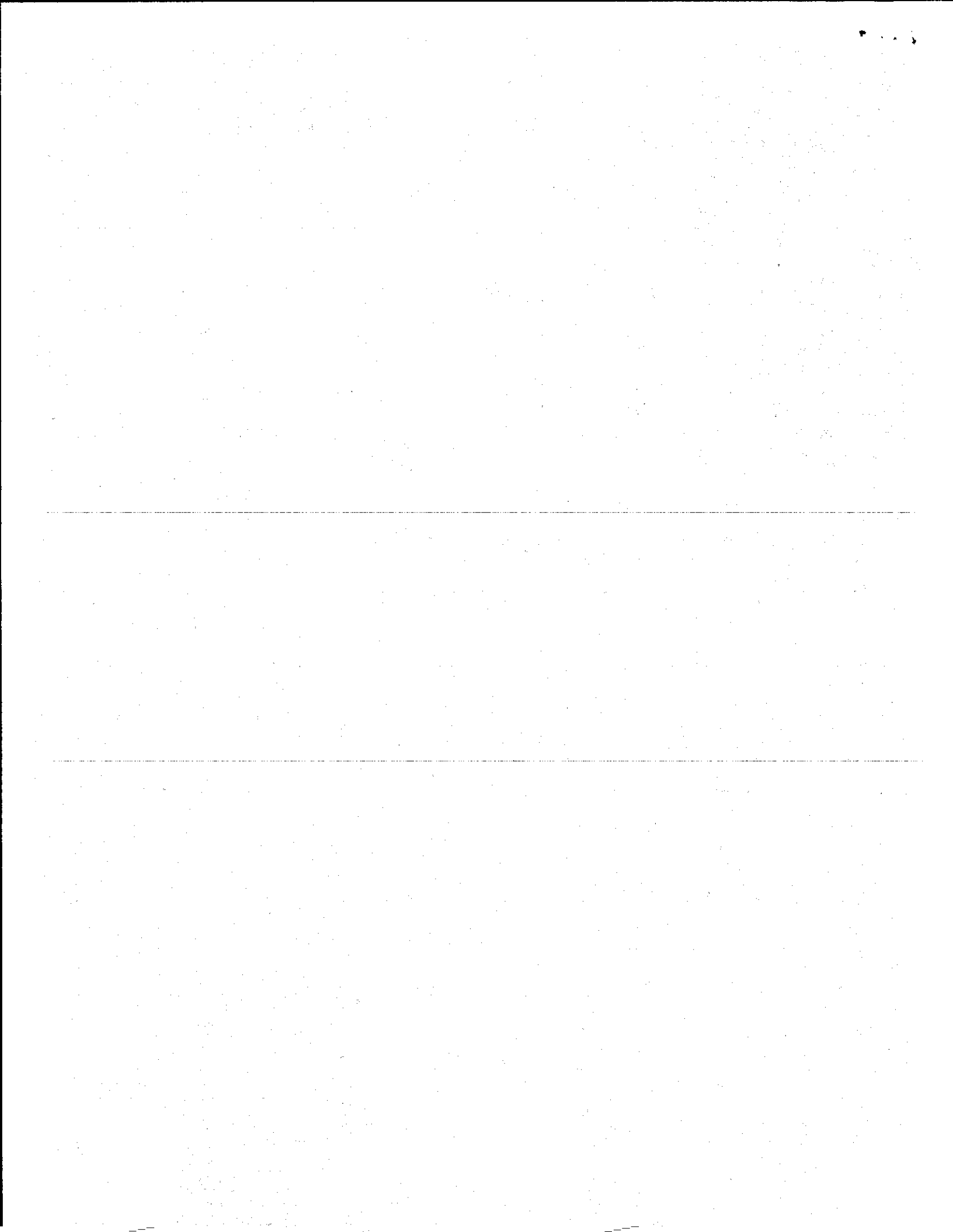
Admin Phone: (507) ~~696-7188~~ 367-4799

Admin Email: ~~TheinBomb@aol.com~~

KIMS4787@GMAIL.COM

The Site Admin is Training & Technical Support's main contact and will be sent the GovOffice e-newsletter. Site Admin may opt out upon receiving the first e-newsletter.

Deliverables	Cost
License of GovOffice 3.3 Content Management System (CMS) <ul style="list-style-type: none"> • One-time only cost • Includes online training session with the Training & Technical Support Team 	\$600 one-time
Annual Service Package <ul style="list-style-type: none"> • Annual cost • Includes Web hosting, customer support, and our maintenance of the Web servers • E-mail hosting not included in the Annual Service Package • Includes free basic mobile version of the Web site for display on smartphones 	\$550 annual
Selection of design template from the GovOffice Design Center <ul style="list-style-type: none"> • Use of a template is free, but customization (graphic upgrades to the template) by the GovOffice Design Team is not included. • The free templates may be viewed at www.help.govoffice.com/design • Neither loading Web content (text, images, documents, links, etc.) to the Client's GovOffice Web site nor transfer of Web content from the Client's existing Web site to the GovOffice system is included; such work is responsibility of the Client 	Free
Start-Up Package Plus <ul style="list-style-type: none"> • One-time only cost • See Page 2 for description of <i>Start-Up Package</i> 	\$550 one-time
Total Cost to Implement: \$1,700	





Start of Service, Training, and Support: The Client's service (ability to utilize the software, hosting of the Web site, and access to the Training & Technical Support Team) and annual billing schedule begin the date on which the Web site is added to the GovOffice server with a temporary domain name, <http://nameofclient.govoffice3.com>. GovOffice will provide an online training session (up to 1 hour) for the Client. Subsequently, the Client is entitled to unlimited toll-free technical support minutes.

Web Hosting: The Annual Service Package includes Web hosting for sites up to 1 GB (1,024 MB) of data, which will be monitored by GovOffice monthly. If more than 1 GB of storage is needed by the Client, the Extended Storage Plan is available for purchase, and it provides an additional 2 GB of storage at an annual rate of \$250.

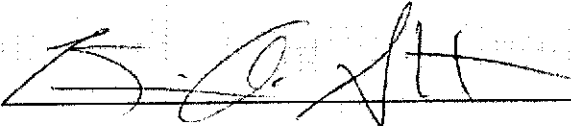
Domain Name: If the Client already owns a domain name, that domain name may be re-directed to the Client's new Web site for a \$75 one-time only charge. If the Client does not own a domain name, Technical Support will secure a two-year domain name (excludes .gov) registration on the Client's behalf and point that domain name to the new Web site for a \$90 charge. *If the Client purchases the \$325 Start-Up Package, neither of these domain name charges applies.*

Bulk E-mail (Text or HTML-enhanced): Clients may send bulk e-mails through the GovOffice broadcast e-mail system. Up to 6,000 subscribers may receive one text or HTML-enhanced e-mail per year at no charge (or 3,000 subscribers may receive two e-mails per year, or 2,000 subscribers may receive three e-mails per year, etc.). Overages will be billed on an annual basis at a rate of \$.03 per e-mail that exceeds the limit of 6,000.

By signing below, you acknowledge that you have read, understand, and agree to the contents of this Quotation for Service. Also, by paying for or utilizing the GovOffice Web service, you agree to the *Terms and Conditions* as they appear on our Web site at www.govoffice.com/terms.

Date: 3/24/2016

Printed Name and Title: KIM STANON ORONOCO TOWNSHIP TREASURER

Signature: 

Steps to begin service with GovOffice:

1. Please handwrite clearly any missing Client contact information at the top of Page 1. Then e-mail a scanned copy of the signed Quotation for Service to ajepsen@GovOffice.com. If preferred, you may fax all pages of the signed Quotation for Service to GovOffice at 612-617-5701.

You then will receive an e-mail that confirms receipt of your signed Quotation for Service (it also will outline the next steps in the process).

2. Avenet Web Solutions (the parent company of GovOffice) will e-mail the invoice to the *Site Admin* named atop Page 1. Payment instructions will be posted on the invoice.
3. After GovOffice has received payment for the full invoiced amount, the *Site Admin* will be contacted by a member of the Training & Technical Support Team to schedule the online training session for staff.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both primary and secondary data collection techniques. The primary data was gathered through direct observation and interviews, while secondary data was obtained from existing reports and databases.

The third section provides a detailed description of the data analysis process. This involves identifying patterns, trends, and correlations within the data set. Statistical methods were employed to quantify the results and test the hypotheses. The findings indicate a strong positive correlation between the variables studied.

Finally, the document concludes with a summary of the key findings and their implications. It suggests that the results have significant implications for the field of study and provides recommendations for further research. The author notes that while the study has provided valuable insights, there are still several areas that require further investigation.