

Oronoco Township Planning Advisory Commission
Meeting Minutes
July 15, 2024

I. Call to Order

The meeting was called to order by Chair Paige Collins at 6:03 PM.

II. Pledge of Allegiance

I pledge allegiance to the Flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

III. Roll Call

Last	First	Present	Absent	
Albrecht	Rich	X		TCPA Rep
Berg	Lori	X		
Collins	Cindy	X		
Collins	Paige	X		Chairperson
Matzke	Tammy	X		Township Board Rep
Rucker	Adam	X		Vice-Chair
Smith	Angela	X		
Koenig	Lynn	X		Special Projects
Staton	Jered	X		TCPA
Ruppe	Bob			Twp Attorney

IV. Approval of Meeting Agenda

Tonight's meeting agenda was reviewed. Motion to approve the meeting agenda was offered by Mr Albrecht, seconded by Ms Smith. Motion carried.

V. Approval of Meeting Minutes

The meeting minutes from the June 17, 2024 meeting were discussed. Motion for approval of the minutes was offered by Ms Berg, seconded by Mr Albrecht. Motion carried.

VI. TCPA Update

Mr Albrecht reported the work on the Memorandum Of Understanding is still ongoing. They are also looking at a possible part-time position for doing zoning enforcement; it will stay the same for now. Lastly, they are reviewing a new model with CMS.

VII. Public Hearings

- a) Text Amendment – Sections 3.00, 3.08, 5.00, 8.2, 8.4, 8.6, 8.8, and 10.02
Mr Staton presented our proposed text amendment changes.

Chair Collins opened the public hearing. With no one wishing to be heard, Ms Collins made a motion to close the public hearing. Seconded by Ms Smith. Motion carried. After some brief additional discussion, Mr Rucker made a motion to recommend approval of text amendments to sections 3.00, 3.08, 8.2, 8.4, 8.6, 8.8, and 10.02. Mr Albrecht seconded. Motion carried. This should go on the August Town Board meeting for final approval.

Mr Rucker then made a motion to recommend approval of the text amendment to section 5.00. Ms Berg seconded. Motion passed 6-1.

VIII. Old Business

- a) T&M Follow-up – There was some brief discussion on where this is. Mr Staton will do some additional follow-up with the applicant.

IX. New Business

- a) None

X. Discussion Items

- a) River Corridor Development – There was some general conversation on where we think we should go on this and the following topics (items B – F below). Everyone should have received some data regarding Tiny Homes and Licensed Care facilities that Ms Collins and Ms Matzke had researched. We will continue these discussions at next month's meeting.
- b) Animal Unit Regulations in Housing Developments
- c) Tiny Homes
- d) VRBOs
- e) Shouses
- f) Group Homes

XI. Open Forum

Nothing raised.

XII. As May Be Brought Up by Members

Nothing raised.

XIII. Adjournment

Motion for adjournment was offered by Mr Rucker, seconded by Ms Berg. Motion carried. Meeting was adjourned at 9:09 PM.

Respectfully submitted,

Paige Collins
Chair

Officers:	Chair	Paige Collins	(2026 – term expiration)
	Vice-Chair	Adam Rucker	(2026 – term expiration)
Commissioners:	Member	Rich Albrecht	(2025 – term expiration)
	Member	Lori Berg	(2027 – term expiration)
	Member	Cindy Collins	(2025 – term expiration)
	Member	Angela Smith	(2027 – term expiration)
	Member	Tammy Matzke	(Town Board representative)
Other:		Lynn Koenig	(Special Projects Administrator)