

Oronoco Township Planning Advisory Commission
Meeting Minutes
March 17, 2025

I. Call to Order

The meeting was called to order by Chair Paige Collins at 6:02 PM.

II. Pledge of Allegiance

I pledge allegiance to the Flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

III. Roll Call

Last	First	Present	Absent	
Albrecht	Rich	X		TCPA Rep
Berg	Lori		X	
Collins	Cindy	X		
Collins	Paige	X		Chairperson
Matzke	Tammy		X	Township Board Rep
Rucker	Adam	X		Vice-Chair
Smith	Angela	X		
Koenig	Lynn	X		Special Projects
Staton	Jered			TCPA
Ruppe	Bob			Twp Attorney

IV. Approval of Meeting Agenda

Tonight's meeting agenda was reviewed. Motion to approve the meeting agenda was offered by Mr Albrecht, seconded by Ms Collins. Motion carried.

V. Approval of Meeting Minutes

The meeting minutes from the February 24, 2025 meeting were discussed. Motion for approval of the minutes as submitted was offered by Ms Collins, seconded by Mr Rucker. Motion carried.

VI. TCPA Update

Mr Albrecht reported the Cannabis ordinance is nearing completion with hope of a possible April public hearing. There was also some discussion regarding right-of-way compensation. They also held elections for chair, vice-chair, and secretary. The taxation discussion was tabled until the April meeting.

Another topic of discussion is the possibility of hiring someone to do inspections instead of using CMS. CMS changed ownership and raised their rates. A previous idea discussed was the option of using the County. It appears that this is highly unlikely.

VII. Public Hearings

- a) None

VIII. Old Business

- a) Short-Term Rentals – The current draft of the Short-Term Rental Ordinance was reviewed. We walked through the document line by line and discussed changes that needed to be made. It was agreed that Chair Collins would update the document with the changes and then send it to Bob Ruppe, Township Attorney and Jered Staton, TCPA, for review. The hope is to have a public hearing at our April meeting.

IX. New Business

- a) None

X. Discussion Items

- a) River Corridor Status – Kristi Trisko (Bolton & Menk) sent the new River Corridor Ordinance to Mr Ruppe, on Mar 7. He promised to get a first review by March 21. Ms Trisko will join us at our April meeting to chat about Mr Ruppe's suggested changes. Once any changes are made, the next step is to send it on to Olmsted County and the DNR.
- b) Zoning Districts – As far as the Zoning standards, Ms Trisko is working with Mr Staton, on getting some clarifications. Since Ms Trisko will be at our April meeting, we will also review the latest on the ZO standards.
- c) Website / Google Drive Status – Ms Smith brought that she is continuing work on setting up the Google drive for everyone. There was a brief review of the Gmail accounts and she will follow-up with a note to everyone.

XI. Open Forum

Nothing raised.

XII. As May Be Brought Up by Members

Ms Smith mentioned that we might want to review the "List of Potential Topics" that she compiled in May 2024. It was agreed that we will review it at the April meeting.

XIII. Adjournment

Motion for adjournment was offered by Ms Smith, seconded by Mr Rucker. Motion carried. Meeting was adjourned at 7:28 PM.

Respectfully submitted,

Paige Collins
Chair

Officers:	Chair	Paige Collins	(2026 – term expiration)
	Vice-Chair	Adam Rucker	(2026 – term expiration)
Commissioners:	Member	Rich Albrecht	(2025 – term expiration)
	Member	Lori Berg	(2027 – term expiration)
	Member	Cindy Collins	(2025 – term expiration)
	Member	Angela Smith	(2027 – term expiration)
	Member	Tammy Matzke	(Town Board representative)
Other:		Lynn Koenig	(Special Projects Administrator)