

RESOLUTION REPLACING EXISTING POLLING PLACE COMBINATION AGREEMENTS
BETWEEN THE CITY OF ORONOCO AND ORONOCO TOWNSHIP,
OLMSTED COUNTY, MINNESOTA

CITY OF ORONOCO RESOLUTION NO. _____

ORONOCO TOWNSHIP RESOLUTION NO. _____

WHEREAS, pursuant to Minnesota Statutes §204B.14, Subd. 2, the City of Oronoco and Oronoco Township previously entered into an agreement in 2020 to establish a combined polling place, documented by City of Oronoco Resolution 2020-3 (dated February 18, 2020) and Oronoco Township Resolution 2020-01 (dated February 3, 2020); and

WHEREAS, the designated combined polling place for City of Oronoco Precinct 80 and Oronoco Township Precinct 85 shall continue to be Oronoco City Hall, located at 115 2nd St NW, Oronoco, MN 55960; and

WHEREAS, Minnesota Statutes permit the combination of precincts under certain conditions, provided separate ballot boxes, returns, and reporting are maintained for each precinct, and a copy of this resolution is filed with the Olmsted County Auditor in accordance with statutory requirements; and

NOW, THEREFORE, BE IT RESOLVED, by the governing bodies of the City of Oronoco and Oronoco Township, that the following procedures and terms shall govern the continued operation of the combined polling place:

1. Joint Election Administration

A designated Elections Administrator, appointed jointly by the City of Oronoco and Oronoco Township, shall oversee all administrative functions related to the combined polling place. This individual shall act on behalf of both jurisdictions and is not a representative of Olmsted County. The Elections Administrator will coordinate the recruitment and communication with election judges from both precincts, develop election schedules, verify training compliance, and manage day-of-election operations in collaboration with a trained Head Judge. Additionally, the Elections Administrator shall coordinate with Olmsted County Elections solely to ensure compliance with applicable state election laws and procedures, without relinquishing local administrative control.

2. Cost Allocation

The shared cost of administering joint elections shall be calculated based on the proportion of registered voters in each precinct relative to the total number of registered voters in both precincts. This percentage shall be reviewed and updated prior to the first election held in each general election year.

3. Election Judge Payroll and Invoicing

Oronoco Township, or its designated fiscal agent, shall process election judge payroll

and related election expenses. The Township shall invoice the City of Oronoco for its proportional share of these costs as determined in the cost allocation procedure above.

4. Single-Precinct Elections

In the event that an election is held solely for one precinct, the full cost of administering that election shall be covered by the precinct requiring the election. The City Clerk or Town Clerk of the requesting precinct shall be responsible for all aspects of administering such an election, including all preparatory activities.

5. Precinct Integrity

Each precinct shall maintain its individual identity and statutory responsibilities. All ballots, tabulation, and election results shall be kept separate, and each precinct shall report its own results to the Minnesota Secretary of State in compliance with law.

6. Authority for Judge Appointment

Oronoco Township shall serve as the designated appointing authority for the purpose of appointing election judges, pursuant to Minnesota Statutes §204B.21, Subd. 2.

7. Withdrawal from Agreement

Either party may withdraw from this combined polling place agreement by resolution, filed with the Olmsted County Auditor no later than April 1 of any year, in accordance with Minnesota Statutes §204B.14, Subd. 2(4).

CITY OF ORONOCO

Adopted and approved by the respective governing bodies of the City of Oronoco this _____ day of _____, 2025.

By: _____
Jason Baker, City Administrator

ORONOCO TOWNSHIP

Adopted and approved by the respective governing bodies of the Oronoco Township this _____ day of _____, 2025.

By: _____
Ken Mergen, Town Board Chair

By: _____
Jody Schroeder, Town Clerk